

# St Joseph's Catholic Primary School

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West Sussex

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Headteacher: Mrs Catherine Walker BEd (Hons) MA



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22<sup>nd</sup> November 2023

Dear Parent

## Election of Parent Governors at St Joseph's Catholic Primary School

As a member of the Bosco Multi-Academy Trust we have Parent Governors as part of our Local Governing Committee. The LGC consists of up to 12 people who collectively undertake the strategic oversight of the school [www.stjosephshh.org.uk/our-school/governors/](http://www.stjosephshh.org.uk/our-school/governors/)

Being a school governor is a hugely rewarding job with many benefits not just for the school but for you personally in terms of developing new skills, working in a team and learning about education. You do not need any experience as training is available. The time commitment is 2x meetings a term plus some reading and a couple of extra visits into school; approximately 10 hours a term would be great if you have that to offer. Some workplaces offer time off.

There is currently **one** vacancy for a Parent Governor. The term of office will be four years, or until your last child leaves the school, whichever is earlier.

The requirement for standing as a Parent Governor is that you are the parent or legal guardian of a child currently at St Joseph's. You must be willing to uphold the Catholic ethos of the school but it is not compulsory to be Catholic yourself. We welcome anyone who is interested, but would particularly like to improve the diversity of our board to better reflect our school community.

You must also not be disqualified from being a governor, and you must be willing to undertake an enhanced DBS check. I can provide further information on either of these points.

If you are interested in standing for election as a Parent Governor, please complete the nomination via the link below. All nominations must be received by 5pm on 27<sup>th</sup> November 2023

### [Parent Governor - Nomination Form](#)

If two or more nominations are received, I shall send all parents a further link by which they will be able to vote, and which will include the candidates' election statements.

In the event of a ballot, I have arranged for votes to be counted at 10.00 am on 11<sup>th</sup> December 2023 or at a time mutually agreed with all candidates, and each candidate or his authorised representative may attend the count. I shall arrange for all parents to be notified of the result.

Either of our co-chairs, Helen Bilton ([hbilton@stjosephshh.org.uk](mailto:hbilton@stjosephshh.org.uk)) or Teresa Barnard ([tbarnard@stjosephshh.org.uk](mailto:tbarnard@stjosephshh.org.uk)) would be very happy to have an informal chat to answer any further questions.

Yours sincerely,

Mrs C Walker  
Headteacher

