

St Joseph's Catholic Primary School

Hazelgrove Road

Haywards Heath

West Sussex

RH16 3PQ

Headteacher: Mrs Catherine Walker BEd (Hons) MA



West Sussex County Council

Telephone: (01444) 452584

Fax: (01444) 414760

e-mail: office@stjosephshh.org.uk

website: www.stjosephshh.org.uk

16th November 2023

Dear Parents

KS1 Christmas Production

The KS1 Team are pleased to present their Christmas Nativity Play, 'A King is Born'. Three performances of the Nativity are planned, and will take place in the school hall on the following days:

- **Tuesday, 5th December at 1.45pm**
- **Wednesday, 6th December at 9.30am**
- **Thursday, 7th December 5.15pm**

Initially, and to ensure that everyone has an opportunity to see the nativity, initially **we are limiting the number of tickets each family is eligible to receive, to two, across all performances (NOT two per child, or two per performance)**. Tickets will be available to buy online via ParentPay on a first come first served basis priced at **£2.00** each there will be a separate cost centre for each performance. There will be no tickets; however, a list of names of those who have paid will be checked before entry, therefore **if your name is not on the list you will not be able to gain entry**.

No refunds will be given if more than two tickets in total are booked in the first instance and there's subsequently no seats. We will advise if and when additional tickets are available to buy.

All the children in KS2 will have seen the nativity during the school day, and we cannot accommodate younger siblings, without a ticket, as we will be at full capacity.

- For the evening performance, please could children be dropped off at the school office doors at 4.45pm, where they will be met by the class teachers.
- Coats must remain with the person dropping off / collecting them.
- Entry and exit for each performance will be via the fire exit at the back of the hall (through the wooden gate next to the kitchen). The door will be opened 15 minutes before each performance.
- At the end of the EVENING performance, you should collect your year 2 child from their classroom and your year 1 child from St Genevieve (the classroom to the right of St Francis class). Please wait outside the classroom doors under the canopy.
- If you have not been at the evening performance, but are collecting your child, please enter the school via the side gate to the right of the kitchen, and wait outside the classrooms to collect your child. We estimate that the evening performance should be finished by 6pm.
- **NO CARS** should be driven onto the school site, for drop-off or collection of your child/children.

Yours sincerely

Mr Philpott
KS1 Leader

