

# St Joseph's Catholic Primary School

Hazelgrove Road

Haywards Heath

West Sussex

RH16 3PQ

Headteacher: Mrs Catherine Walker BEd (Hons) MA



West Sussex County Council

Telephone: (01444) 452584

Fax: (01444) 414760

e-mail: [office@stjosephshh.org.uk](mailto:office@stjosephshh.org.uk)

website: [www.stjosephshh.org.uk](http://www.stjosephshh.org.uk)

Dear Parents / Carers

## St Joseph's Catholic Primary School - Consent

We need to seek your consent for some of the ways we use information about you and your child.

From time to time we use your details in these ways to:

- Raise extra money to continue to improve the experience your child has at school by promoting fundraising activities, for example the events organised by Friends of School
- Keep you in the loop with what's happening at school, via the newsletter and other ways
- Let you know about extra-curricular activities on offer for your child at school and on behalf of external providers

Whilst this list is not exhaustive, it does provide you with most of the ways that we would use your contact details.

From time to time during the course of a school year we wish to make displays / collages/ films of the children at work, at play, in church and on trips. Additionally photographs / films are sometimes taken for inclusion on our school website, newsletters, our Twitter account, church bulletins and their website and promotional material e.g. school prospectus as well as exhibitions / displays not within school premises. The photograph / film may also be used in local newspapers and on media websites. We will only use the christian names of children where necessary.

St Paul's Church, Haywards Heath will also rely on this consent as set out above. Please note photographs may be taken at public events / performances by third parties which is beyond our control.

**It is now a legal requirement that we have written consent from every parent.**

Please tick the appropriate boxes below and return the slip to the school office as soon as possible.

Yours sincerely

**Mrs C Walker**  
Headteacher

-----  
**To the School Office:**

I give my consent for the school to use my personal data in the ways set out above.

**OR**

I DO NOT give my consent for the school to use my personal data in the ways set out above.

**AND**

I give permission for my child to be photographed / filmed and the photograph / film to be used by the school and St Paul's Church in the ways set out above.

**OR**

I do not wish my child to be photographed (this includes whole class photos) / filmed.

Name of Child: \_\_\_\_\_

Class: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

